



## Europass Curriculum Vitae



### Personal data

Surname, Name **ČEP Robert**  
Academic degrees **Assoc. Prof., Ph.D., MSc.**  
Address Komenského 654/26, 708 00 Ostrava Poruba, Czech Republic  
Phone +420 59 732 3193 Mobile phone: +420 604 891 124  
E-mail [robert.cep@vsb.cz](mailto:robert.cep@vsb.cz)  
Citizenship Czech  
Birthdate 19<sup>th</sup> August, 1977

### Working skills

Period	1.3.2012 – yet
Profession	Vice dean for HR Development, Ph.D. Study and External Workplaces
Job description	preparing of habilitation and inauguration administration, responsibility to Ph.D. study at FME, accreditation of Ph.D. study, habilitation and inauguration, selection procedure of new employees at faculty, head of grant foundation FME.
Name and address of employer	Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava
Branch	University
Period	1.3.2012 – yet
Profession	Vice head of Department of Machining, Assembly and Engineering Metrology
Job description	Pedagogical, research and development activities at department
Name and address of employer	Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava
Branch	University
Period	1.5.2010 – 29.2.2012
Profession	Head of Department of Machining and Assembly
Job description	pedagogical and economical activities of department, responsibility at department progress.
Name and address of employer	Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava
Branch	University
Period	1.9.2003 – yet
Profession	Assoc. Prof. (before 14.9.2010 lecturer)
Job description	Making of lectures and exercises, Research and development activities, publication of papers in scientific journals and on conferences
Name and address of employer	Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava
Branch	University
Period	1.5.2004 – 30.4.2010

Profession Secretary of department  
 Job description Economical and education activities of department  
 Name and address of employer Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava  
 Branch University  
 Period 1992 – 2001  
 Profession Assembler of technological equipment especially for paper mill industry (part time)  
 Job description The work consisted in the manufacture and installation of steel structures, repair parts of the paper machine, design processes and manufacture of components at machine tools.  
 Name and address of employer Papmont, s.r.o Litovel, Uničovská 22, 784 01 Litovel  
 Branch Manufacturing and assembling of engineering equipment

### Education

Period 14.9.2010  
 Degree Assoc. Prof.  
 Branch Engineering Technology  
 Name and address of university Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava  
 Period 1.9.2000 – 14.6.2005  
 Degree Ph.D.  
 Branch Engineering Technology  
 Name address of university Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava  
 Period 1.9.1995 – 12.6.2000  
 Degree MSc. (Ing.)  
 Branch Engineering Technology  
 Name address of university Faculty of Mechanical Engineering, VŠB-TU Ostrava, 17. listopadu 15/2172, 708 33 Ostrava

### Skills and knowledge

Native language **Czech**

Other languages

Self-assessment

*EU level (\*)*

**English**

**Russia**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
B2	Independent user	B2	Independent user	B1	Independent user	B1	Independent user	B2	Independent user
A1	Basic user	A2	Basic user	A1	Basic user	A1	Basic user	A1	Basic user

Social skills and knowledge Team cooperation, ability to multicultural relationships adapt, communication ability

Organizational and management skills Team leader, sense of responsibility, organizational ability, knowledge of Quality Management

Technical skills and knowledge Operating of conventional and CNC machine tools

Computer skills and knowledge Good knowledge of MS Office, MS Windows, AutoCAD, EdgeCAM, MasterCAM

Driving license Groups A, B, B1

**Additional information** Marital status – married, 2 children